NEBRASKA

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## **Power of Attorney**

|  |   | Taxpayer's Name and Address         |          |                         |                               |          |  |  |  |
|--|---|-------------------------------------|----------|-------------------------|-------------------------------|----------|--|--|--|
|  | Name of Taxpayer                        |                                     |          | Business Name           |                               |          |  |  |  |
| rint   |   |                                     |          |                         |                               |          |  |  |  |
| or P   | Address (Street or Other Mailing Addre  | ess)                                |          | Business Address (Stre  | eet or Other Mailing Address) |          |  |  |  |
| Please Type or Print   | City                                    | State                               | Zip Code | City                    | State                         | Zip Code |  |  |  |
| Plea   | Nebraska ID or Social Security Number   | er                                  |          | Federal ID or Social Se | ecurity Number                |          |  |  |  |
|  |   | Attorney-in-fact's Name and Address |          |                         |                               |          |  |  |  |
| (If more than two, see Designation of Attorney-in-fact in the instructions.) |   |                                     |          |                         |                               |          |  |  |  |
| Na   | ime                                     |                                     |          | Name                    |                               |          |  |  |  |
|  |   |                                     |          |                         |                               |          |  |  |  |
| Tit  | le or Firm Name                         |                                     |          | Title or Firm Name      |                               |          |  |  |  |
| Ad   | dress (Street or Other Mailing Address) |                                     |          | Address (Street or Othe | er Mailing Address)           |          |  |  |  |
| Cit  | y                                       | State                               | Zip Code | City                    | State                         | Zip Code |  |  |  |

 Email Address (See Email in the instructions)
 Phone Number
 Email Address (See Email in the instructions)
 Phone Number

The taxpayer appoints the above attorneys-in-fact for purposes of duly authorized representation in any proceedings with the Nebraska Department of Revenue (DOR) with respect to those tax categories, tax matters, and tax periods indicated below:

| Tax Category | Tax Matter of Representation | Tax Period |
|--------------|------------------------------|------------|
|              |                              |            |
|              |                              |            |
|              |                              |            |
|              |                              |            |

The attorneys-in-fact designated on this form have the authority to receive confidential information on behalf of the taxpayer and the power to perform the following acts with respect to the tax matters designated above. Strike through any items for which this authority is not granted.

- Fully represent the taxpayer in any hearing, determination, or appeal.
- Enter into any compromise with DOR.
- Execute waivers, including offers of waivers, of restrictions on assessment or collection of tax deficiencies.
- Execute waivers of notice of disallowance of a claim for credit or refund.
- Execute consents extending the statutory period for issuing a notice of deficiency determination.
- Receive, but not endorse or collect, checks in payment of any refund of taxes, penalties, or interest.
- Receive all notices and other written communications with respect to the taxpayer. If more than one attorney-in-fact is named, enter name of the attorney-in-fact to receive these notices.
- Perform other acts, specifically:\_\_\_\_

## **Revocation of Prior Powers of Attorney**

A. I choose to revoke all prior powers of attorney on file with DOR with respect to the same tax matters, and tax periods listed above, except the following:

| 3. I choose to revoke all prior po | owers of attorney on file with DOR.   |                          |  |  |  |  |
|------------------------------------|---|--------------------------|--|--|--|--|
|                                    | If signed by a corporate officer, partner, member, LLC manager, or fiduciary on behalf of the taxpayer, I hereby certify that I have the authority to exthis Power of Attorney on behalf of the taxpayer. |                          |  |  |  |  |
| ign                                |   |                          |  |  |  |  |
| Signature                          |   | Date                     |  |  |  |  |
| Print Name                         | Email Address   | Title, If Applicable     |  |  |  |  |
| Signature                          |   | Date                     |  |  |  |  |
| Print Name                         | Email Address   | Title, If Applicable     |  |  |  |  |
| You may fax this                   | form to 402-471-5927, file this form electronic   | ally using ShareFile, or |  |  |  |  |

mail this form to: Nebraska Department of Revenue, PO Box 94818, Lincoln, NE 68509-4818.

## Instructions

**Who Must File.** Any taxpayer who wishes to appoint representation by another party in matters before the Nebraska Department of Revenue (DOR) with regard to any tax imposed by the tax laws of the State of Nebraska, must file a Power of Attorney (POA), Form 33, or other appropriate POA. A POA authorizes that party to receive confidential tax information regarding the taxpayer. The Form 33 is provided for the taxpayer's convenience in designating a POA, but it is not the sole form which may be used. DOR will honor other properly completed and signed POA authorizations.

When and Where to File. The completed Form 33 may be filed any time. This form, or another properly completed and signed POA, must be filed with DOR before any person designated can represent the taxpayer in matters involving disclosure of confidential tax information. All POA's must contain an original signature of the individual with the authority to sign it. See <u>Neb.</u> <u>Rev. Rul. 99-20-1</u> for signature requirements.

This form, or other appropriate POA, may be filed with DOR by fax or mail; or by uploading a copy of the original electronically with DOR using the state file sharing system (ShareFile) on DOR's website:

- Fax to 402-471-5927;
- Mail to the Nebraska Department of Revenue, PO Box 94818, Lincoln, NE 68509-4818; or
- File <u>electronically</u>.

**Taxpayer's Name and Address**. If the taxpayer is an individual, a Social Security number must be listed. If a married, filing jointly return was filed, enter both spouses' Social Security numbers in the spaces provided.

If the taxpayer is a corporation, partnership, limited liability company (LLC), or association, enter the name, state and federal ID numbers (if applicable), and the business address. If the Form 33 will be used in a tax matter in the case of a pass-through entity for which the names, addresses, and Social Security numbers or ID numbers of the owners have not already been furnished to DOR, these items should be listed on an attached sheet.

If the taxpayer is an estate or trust, enter the name, title, and address of the fiduciary, as well as the name and ID number or Social Security number of the taxpayer. If this space is used to list other information, clearly label the change.

**Designation of Attorney-in-fact.** An attorney-in-fact is any person or firm who is acting on behalf of another. Enter the appropriate information pertaining to each person or firm to whom representative authority and power is being delegated. Space is provided for listing two appointees. If additional space is required, attach a separate sheet clearly showing the names, addresses, zip codes, email addresses, and phone numbers of the additional appointees. The mailing address, email address, and phone number listed on this form are permissible means of communicating with the taxpayer.

If you wish to designate all members of a firm to act on your behalf, enter "All members" under "Name." Please enter the firm name of the individual or firm.

**Email.** By entering an email address, the taxpayer acknowledges that DOR may contact the taxpayer by email. The taxpayer accepts any risk to confidentiality associated with this method of communication. DOR will send all confidential information by secure email or ShareFile. If you do not wish to be contacted by email, write "Opt Out" on the line labeled "email address." **Tax Category, Tax Matter, and Tax Period.** Form 33 is

designed to clearly express the scope of the authority granted by the taxpayer to any attorneys-in-fact. In the space provided, designate all tax categories, tax matters, and tax periods for which this Form 33 is being filed. The scope of the authorization granted must be clearly identified.

**"Tax Category**" requires a list of the type of tax, such as "income" or "sales and use." **"Tax Matter of Representation**" requires a brief summary of the subjects for which the attorneyin-fact will represent the taxpayer. These may include, but are not limited to: tax assessment resulting from an audit; abatement of penalty; claim for refund; or formal hearing. "**Tax Period**" requires a designation of a specific year or time period. You may list "all years" or "all periods." As many as three entries may be listed on one form.

Authorized Acts. The Form 33 lists several acts which can be performed by the attorney-in-fact. This list is intended to cover the most commonly appointed acts. If the taxpayer does not wish to authorize the named attorney-in-fact to act or receive information regarding a particular act which is listed, the taxpayer must strike through any power which is not granted. This is particularly important with respect to correspondence from DOR to the taxpayer regarding the designated tax matters. If the taxpayer wants to receive refund claim approvals or denials, and other notices and written communications, rather than have the attorney-in-fact be the recipient, strike through that authorization. Otherwise, DOR will send notices and other written communications to the designated attorney-in-fact. Notices of deficiency determination and amended notices will always be mailed to the taxpayer directly even if a POA exists for the taxpayer. A copy will be furnished to the designated attorney-in-fact.

If the taxpayer wishes to authorize an act which is not listed, a concise and specific statement about the additional authorization must be made in the space provided, or a separate signed statement may be attached to the Form 33.

**Revocation of Prior Powers of Attorney.** To revoke any POAs previously filed with DOR, choose Box A or B.

**Box A.** Checking this box allows the taxpayer the option of revoking all POAs on file with DOR with the **exception** of those listed on the lines provided (or on a list attached to the Form 33). Check box A and list the names, addresses, and zip codes of the attorneys-in-fact whose representative authority is **not** revoked. The date of the earlier POA must also be listed. Copies of the earlier POAs which are to remain in effect may be included instead of the list. Be sure to sign the form.

**Box B.** Checking this box revokes **all** POAs previously filed with DOR. Check Box B, and sign the form.

If no boxes are checked, all prior POAs will remain in force.

**Signature.** The taxpayer must sign and date the form. If spouses file a married, filing jointly income tax return, which both have signed, then both spouses must sign the Form 33. If only one spouse in a married couple signs Form 33, then a separate Form 33 must be completed and signed by the other spouse. If only one spouse signs the POA, and there is no second POA from the other spouse, then only the person designated by the POA would be authorized to perform the acts authorized by the POA. The nonsigning spouse who has filed a joint return with his or her spouse may still obtain information about, and may discuss issues regarding, the couple's joint return. However, a person may not authorize another party, or themselves, to receive confidential tax information regarding separate returns filed by the person's spouse.

If the taxpayer is a partnership, all partners must sign, unless one is duly authorized to act in the name of the partnership. Nebraska has adopted the Uniform Partnership Act of 1998 (Neb. Rev. Stat. §§ 67-401 to 67-467) making each partner a business agent duly authorized to act for any partnership formed in Nebraska. Authorized signatures for nonresident partnerships will be governed by the laws of the state in which the partnership was formed.

If the taxpayer is a corporation or an association, an officer having authority to bind the entity must sign. The officer must indicate his or her official title on the line provided.

If the taxpayer is a Nebraska LLC, then the Form 33 must be signed by a member of the LLC. The validity of the authorizations made by a foreign LLC will be determined governed by the laws of the state in which the LLC was organized.