# UNIVERSITY OF MINNESOTA MORRIS Student/Project Portfolios Using The NEW Google Sites

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# What is a portfolio?

"A student portfolio is a compilation of academic work and other forms of educational evidence assembled for the purpose of: (1) evaluating coursework quality, learning progress, and academic achievement; (2) determining whether students have met learning standards or other academic requirements for courses, grade-level promotion, and graduation; (3) helping students reflect on their academic goals and progress as learners; and (4) creating a lasting archive of academic work products, accomplishments, and other documentation." (Glossary of Education Reform)

# Why?

Show change over time, progress

## Serves as an archive

# What?

Digital evidence of student work Photos, videos, audio files, documents, drawings

Every student should have a collection of personal bests—a cloud-based story of their development and artifacts of accomplishment that's easily shareable.

Project-based learning.

Performance-based assessment.

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### **Crafting a Great Portfolio Website**

Showcase projects. Allow people to make contact. Promote activities and accomplishments.

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#### Content

Use high-quality photo images and video.

Add links to related social media or other Web sites.

Include PDFs, image scans, Google docs/forms/sheets.

### **Contact and/or Evaluation Page**

- These are important elements of a portfolio website but are often hidden or neglected.
- Contact and comment information should be obvious and easy to access (don't hide it in a footer).
- Linking to a Google Form makes it easy.

# Compose an "About" or "Overview" Page

#### Tell why what and how.....





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## Thoughts

- Building a Web site is a creative activity.
- A Web site demonstrates mixed-media literacy.
- A Web site demonstrates a clear, fluent and strategic communication.

A Web site delivers a message to a wide audience and opens the door for peer review and/or interactivity.

### **About the NEW Google Sites**

The NEW Google Sites was created to make it even easier to create and share websites. You can pick from a number of themes where colors, fonts, and images have already been optimized for you.



# Think about a project or assignment for your classroom as you look at these two examples





Parkers Prairie High School -Eighth Grade South Dakota Field Investigations Trip



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## **Another Example**



Instructional and Media Technologies University of Minnesota Morris

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If you wish to make a Google Site to follow along with as you study this slide deck, **and you do not already have a Gmail account**, visit the link below to create an account. (It only takes a couple of minutes).

# accounts.google.com/SignUp

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## **Getting Started**

Access NEW sites: You can access NEW sites with any G Suite supported browser.

#### **Create or edit sites:**

- Work from a computer, not a mobile device.
- Make sure you have an updated Chrome or Firefox browser.
- Make sure cookies and JavaScript are turned on.



### Think of a Project or Assignment

### **Components:**

Assets to build the story or message

Brainstorm content: Make notes. Think about 2 pictures, 1 video, and 1 other content piece.

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### **Workshop Activity: Building a Site**

- 1. Create a site.
- 2. Name the site.
- 3. Choose a theme for the site.
- 4. Add a page to the site.

- 5. Add content.
- 6. Preview the site.
- 7. Publish the site.
- 8. Share the site.

## Details

- If linking Google Drive files, Word, PowerPoint, Exel should be converted to Google Docs, Slides, Sheets.
- Delete a page: (Pages > More > Remove page from site)
- Drag pages to reorder them.
- Hide a page from navigation you can still link to it (Pages > More > Hide from navigation)

## **Helpful tips**

Language and Communication: How you conduct yourself is important. Remember, it is a personal portfolio website, so be personal. Be friendly and personal, but also be clear and precise; don't ramble. Once you write all the text for your website, read it again and see if you can cut it in half. Have others preview it and give you their feedback.

**Publish** your website and **set sharing permissions**. It is a good idea to use a **URL shortener**, such as <u>bit.ly</u> or <u>goo.gl</u>.

### Preview and publish your site on the web

Publishing your site allows people to view it on the web. You can allow anyone on the web to view it, or restrict access to people in your organization.

Before publishing, preview your site (check how it will look on different devices).

## **Further Learning**

#### Printable Handout: <u>Guide to Creating and Publishing Websites Using the</u> <u>New Google Sites</u>

Video tutorials (Click to view)





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## **Additional Video Tutorials - New Google Sites**

Customize Headers in the New Google Sites

New Google Sites - Page Headers

New Google Sites - Deeper Dive

Adding Style and Personalization with the New Google Sites

New Google Sites - Text

Sharing and Publishing with the New Google Sites

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## Student/Project Portfolios Using The NEW Google Sites

# Thank you!

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