



# International Travel During Program Year

International trips involve steps not necessary when traveling within the United States. Students must get their multiple entry DS-2019 form signed. Unless the original form is validated (signed by the proper authority), exchange students may not be able to re-enter the U.S. on the way back. Follow these steps when preparing for international travel.

## THREE STEPS

### Step 1

One month ahead of the trip, fill out the PAX Travel Request Form, which is accessible via [pax.org/travelrequest](http://pax.org/travelrequest).

### Step 2

Make sure to get the student's DS-2019 form validated.

#### *Core Students (not FLEX or YES)*

Scan the student's original DS-2019 form and email the scanned form to [travelrequest@pax.org](mailto:travelrequest@pax.org). The form will be validated, scanned again and emailed back to the student, copying the host family. This form will need to be printed and stapled to the original DS-2019. The student will need to bring both DS-2019 forms with them during their international travel. The form must be scanned neatly so that it is legible and clear. If a scanner is unavailable, please email [travelrequest@pax.org](mailto:travelrequest@pax.org) for instructions on how to mail the form to our office.

#### *FLEX and YES Students*

Once the travel request is approved, American Councils will email the validated DS-2019 directly to the student, copying the host family. This form will need to be printed and stapled to the original DS-2019. The student will need to bring both DS-2019 forms with them during their international travel.

### Step 3

Research possible visa requirements both for Americans and citizens of the student's home country. This information can be obtained by contacting the embassy of the destination country. This website is also a good resource: [www.visahq.com/visas.php](http://www.visahq.com/visas.php).

## MEXICO: SPECIAL NOTICE

As of 2012, minors (age 17 or under) traveling to Mexico without natural parents now require a notarized statement from the natural parents. In some cases, countries require that permission letters be notarized originals, include specific information about the student and travel, and be accompanied by another form of identification, such as copy of natural parent passport/internal ID or original birth certificate.

## CANADA: SPECIAL NOTICE

If a minor is travelling with a person other than their parents or legal guardian, the adult who is not the parent or legal guardian of the child should have written permission from the parents or guardians to supervise the child. The permission letter should include addresses and telephone numbers where the parents or legal guardian can be reached. The letter does not need to be certified. A photocopy of the parents' or legal guardian's signed passports or national identity cards should be attached to the letter.