## Request for Change of Residential / Repatriation Status of Beneficiary Owner - NSDL



Date: -

Branch Code -

HDFC Bank Limited Depository Services Empire Plaza I, 4th Floor, LBS Marg Vikhroli West Mumbai - 400 083

## Dear Sir / Madam,

I/we are holding the demat account (DP ID \_\_\_\_\_\_ & Client ID \_\_\_\_\_) with you. As my/our residential / repatriation status has (have) been changed from Resident Indian to Non Resident Indian / from Non Resident Indian to Resident Indian, we request you to carry out the following changes in my/ our aforesaid demat account:

A. Type and Sub –Type From Resident to NRI								
1	Current type	New type						
1. Туре	Resident 🗆	NRI 🗆						
	Current sub-type (please tick any one)	New sub-type (please tick any one)						
2. Sub-type	Ordinary 🗆	Non-Repatriable						
	Promoter 🗆	Non-Repatriable – Promoter 🛛 🗖						
3. Other details								
RBI Approval Reference Number (if any)								
RBI Approval date (if any)								

B. Type and Sub –Type From NRI to Resident / NRI Non Repatriable							
1. Type	Current type		New type				
	NRI		Resident				
	Current sub-type (pleas	se tick any one	New sub-type (please tick any one)				
2. Sub-type	Repatriable		Ordinary				
	Non Repatriable						

OR

C. Change in Repatriation status	NRI Repatriable		NRI Non R	epatriable					
D. Dividend Bank Det	ails (If Applicable)			1					
Type Of Account (Tick Whichever Is Applicable)	Savings	Account	Current Accoun	it	CC / OD Account				
Bank Account No.									
Bank / Branch Name									
Address/Building									
Street			City		PIN Co	ode			
MICR No. (9 Digits)									
IFSC									

Note: - For updation of Dividend Bank details other than HDFC Bank following documents are required

- Specimen copy of cheque / cancelled cheque leaf or a.
- Copy of Bank Statement or b.
- Copy of Bank passbook or c.

Letter from bank d.

E. Foreign Addres	s / Co	rresp	onder	nce :- (	[Forei	ign Ad	ldres	s Appl	icable	e only	for Co	nver	sion fi	om R	eside	nt to N	NRI )		
Flat No & Building Name																			
Road Name																			
Landmark [prefix words such near,																			
opposite, behind etc.]																			
City								Pin Co	ode										
State								Count	-										
F. Local Address /	/ Pern	nanen	t Add	ress (	Only i	in cas	e of c	hange	s if an	y)			1					 	
Flat No & Building																			
Name																			
Road Name																			
Landmark [ prefix words such near,																			
opposite, behind etc]																			
City								Pin C	ode										
State						Coun	try												
Address for Communication D Foreign Address / Correspondence D Local Address / Permanent																			

Telephone		Resi	dence							Office						
Mobile No												SMS Facility (Default is yes)	YES		NO	
E mail ID											Mandatory for SMS alert if you are giving Power of Attorney					
I/we hereb	nereby declare that I/we have complied and will continue to comply with requirements under FEMA															
		Name of the Holder									Si	ignature of the hol	der(s) as	per the d	emat sys	tem
1 <sup>st</sup>																
2 <sup>nd</sup>																
3 <sup>rd</sup>																

Emp. Name	Branch Seal & Sign
Emp. Code	

Following Documents to be enclosed along with request for Change of Residential Status of Beneficial Owner

PAN card copy	Passport copy which indicates the change of residential status
Resident Visa/ Work Permit/ Employment Visa/ Current Visa or	Foreign and Local valid address proof documents
any other type of visa	
KYC application form along with supporting documents	FATCA form
	) - Specimen copy of cheque / cancelled cheque leaf OR Latest Copy of ank passbook (not more than 3 months old) OR Letter from bank stating

Note : Clients should ensure to update the appropriate category in bank account also. Note: - Please strike-off the fields which are not applicable