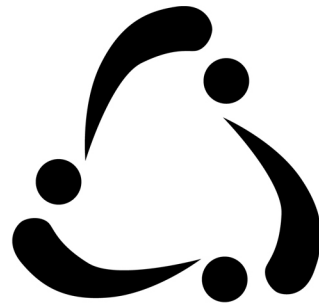


2025 Fee Schedule



Tacoma-Pierce County
Health Department
Healthy People in Healthy Communities

Resolution No. 2024-4858

Adopted by the Tacoma-Pierce County Board of Health

Date: December 4, 2024

Effective date: 12:01 AM. January 1, 2025

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CONTENTS

INTRODUCTION	1
GENERAL RECORDS	2
VITAL RECORDS	4
CENTERS FOR EXCELLENCE	5
BEHAVIORAL HEALTH	5
MATERNITY SUPPORT SERVICES (MSS)/INFANT CASE MANAGEMENT (ICM)	7
HUMAN HEALTH	8
TB TREATMENT/IMMUNIZATIONS/CD CONTROL	8
FOOD AND COMMUNITY SAFETY	9
ENVIRONMENTAL HEALTH DIVISION—ON-SITE SEWAGE	16
ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES	21
ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES CONTINUED	22
ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES	24
ENVIRONMENTAL HEALTH DIVISION—SOLID WASTE	25
ENVIRONMENTAL HEALTH DIVISION—HAZARDOUS WASTE	28
ENVIRONMENTAL HEALTH DIVISION—TOBACCO COMPLIANCE	30
ENVIRONMENTAL HEALTH DIVISION—MISCELLANEOUS	30
APPENDIX A	32

INTRODUCTION

Tacoma-Pierce County Health Department uses an Hourly Rate Calculation to establish annual hourly rates. Fee rates are determined by multiplying staff time to complete the service by the calculated hourly rate.

The tables below include adopted 2025 fee rates.

See Appendix A for the 2025 Hourly Rate Calculation and calculation variables.

GENERAL RECORDS

GENERAL RECORDS		
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE
Appeal to the Health Officer/Administrative Appeal	\$515	NO CHANGE
Appeal to the Hearing Examiner Fee	At Cost - With a \$1,000 Deposit	
Credit Card Charge Back Fee	\$25	
Non-sufficient funds (NSF) Check Charge	\$35	
Notary Fee	\$10	
Pierce County Recording Fee	At Cost – Per Pierce County Rate	
NOTE: Plus, per page photocopy charge.	At Cost – Per Pierce County Rate	
Record Requests Made Under the Public Disclosure Act ¹		
Photocopy or printed copy of public records, per page.	\$0.15	
Public records scanned into an electronic format, per page.	\$0.10	
Electronic files or attachment uploaded to email, or other means of electronic delivery, per each four.	\$0.05	
Transmission of public records in an electronic format, per gigabyte.	\$0.10	
Any digital storage media or device provided by the agency, any container or envelope used to mail the copies to the requestor, and the postage or delivery charge.	Actual Cost	
Witness Fee – per hour	Per RCW 2.40.010	
Witness Fee – Expert, per hour	\$75	

MEDICAL RECORDS

MEDICAL RECORDS		
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE
Certification Letter of Tuberculosis Treatment for Employment	\$10	NO CHANGE
Computer Printout of Immunization Record without Vaccine Administration	\$5	
Hepatitis Screening Results Letter	\$5	
Medical Record Retrieval and Handling Fee	\$26	
Plus, per page photocopy charge for first 30 pages.	\$1.17 per page	
Plus, per page photocopy charge for all other pages.	\$0.88 per page	
Official Copy of Immunization Record without Vaccine Administration	\$10	
Record of Tuberculosis (TB) Testing Results	\$10	

NOTE: The public records officer or designee may require a deposit of 10 percent of the estimated costs of producing all records selected by the requester.

Calculation of actual costs to provide public records is unduly burdensome. Therefore, the Health Department adopts the fees for copies of records pursuant to the default fees in RCW 42.56.120(2)(b) and (c), (3), and (4).

VITAL RECORDS

VITAL RECORDS ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Each Certified Copy of Birth/Death/Stillborn Record ²	\$25	NO CHANGE	\$0
Each Uncertified Copy of Birth/Death/Stillborn Record ²	\$25	NO CHANGE	\$0
Per person – Annual Authentication (identity verification) Service	\$3.50	\$4	\$0.50
Each Certificate - Credit Card Transaction Fee	\$1	NO CHANGE	\$0
Each - Burial-Transit Permit and Other Related Documents	\$10	\$15	\$5
Each Letter – Non-Contagious Disease and Other related Documents	\$10	\$15	\$5
Each – Emergency Burial-Transit Permit after hours	\$50	NO CHANGE	\$0
Per record – Mail Processing Fee and Same Day Processing Fee	\$4	NO CHANGE	\$0
Per record – Processing Fee for Orders (Kiosk/Placed in-person/Online)	\$10	NO CHANGE	\$0
Per record – Death Record Review and File	\$10	\$15	\$5
Per record - Expedited Processing Fee for Phone/Internet/In-Person/Same Day/Fax-In Orders	\$10	NO CHANGE	\$0
Express Overnight & Priority Mail-Out – Exact Fee Only	At Cost	NO CHANGE	\$0
Monthly Record Numerical Report for Authorized Agencies with signed Data Sharing Agreements with DOH and TPCHD – per list	\$35	NO CHANGE	\$0
Record Data Report for Authorized Agencies with signed Data Sharing Agreements with DOH and TPCHD – per list	\$35	NO CHANGE	\$0
Late Fee (7- 30 days)	18%	NO CHANGE	\$0
Late Fee (31 – 60 days)	21%	NO CHANGE	\$0
Late Fee (61+ days)	30%	NO CHANGE	\$0

¹Rates charged by VitalChek are in addition to Health Department fees. VitalChek rates are independent and not subject to Board of Health approval or alteration.

²These items are mandated by RCW 70.58A. No refunds will be given if a record could not be located or the documentation you provided did not prove you were eligible to receive a birth, death, or fetal death certificate.

ASSESSMENT, EVALUATION AND EPIDEMIOLOGY (AEE)

AEE provides a comprehensive understanding of health in our community and translates data into action by monitoring data on leading causes of diseases and deaths, health behaviors and social factors influencing health; and identifying trends, disparities, and emerging health issues, including supporting emergency response.

ASSESSMENT, EVALUATION AND EPIDEMIOLOGY			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
AEE Services	Not to exceed \$217 per hour	Not to exceed \$230 per hour	\$13
Organizations with less than \$1M Gross Revenue (tax year)	Not to exceed \$189 per hour	Not to exceed \$200 per hour	\$11

CENTERS FOR EXCELLENCE

Centers for Excellence services include technical assistance and training for strategic planning, program planning and evaluation, process improvement, survey design, community engagement and needs assessment, geographical information services (GIS) mapping and data analysis.

CENTERS FOR EXCELLENCE			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Centers for Excellence	\$217 per hour	\$230 per hour	\$13
Organizations with less than \$1M Gross Revenue (tax year)	\$189 per hour	\$200 per hour	\$11

BEHAVIORAL HEALTH

MEDICAID AND MEDICARE			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Opiate Substitution Treatment – per day	Contracted rate	CONTRACTED RATE	N/A
Other Behavioral Health services	Contracted rate		N/A
COMMERCIAL INSURANCE			
In-Network	Contracted rate	CONTRACTED RATE	N/A
Out-of-Network	Contracted rate		N/A
NON-INSURED			
Opiate Substitution Treatment – per day	\$15.81	\$19.29	\$3.48
Urine Sample Fee	\$9.25	NO CHANGE	N/A
Other Behavioral Health services.	Contracted rate	CONTRACTED RATE	N/A

MATERNITY SUPPORT SERVICES (MSS)/INFANT CASE MANAGEMENT (ICM)

Below listed fees, for services provided at the local level, are established and governed by the State of Washington and are not, therefore, subject to Board of Health approval or alteration.

MATERNITY SUPPORT SERVICES (MSS)/INFANT CASE MANAGEMENT (ICM) FEES		
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE
MSS Public Health Nursing Office Visit – per unit ¹	\$25	NO CHANGE
MSS Public Health Nursing Home Visit – per unit ¹	\$35	
MSS Nutrition Office Visit (where available) – per unit ¹	\$25	
MSS Nutrition Home Visit (where available) – per unit ¹	\$35	
MSS Psychosocial Visit – per unit ¹	\$25	
MSS Psychosocial Home Visit – per unit ¹	\$35	
MSS Community Health Worker Office Visit – per unit ¹	\$14	
MSS Community Health Worker Home Visit – per unit ¹	\$18	
MSS/ICM Targeted Case Management – per unit	\$20	
WORKFIRST Payment Point #1 (initial evaluation completed and submitted)	\$325	
WORKFIRST Payment Point # 2 (follow-up evaluation completed and submitted)	\$225	

¹One unit = 15 minutes with a minimum of two (2) units charged.

HUMAN HEALTH

CHILD HEALTH (NCAST)		
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE
Parent Child Interaction (PCI) Workshop	\$900 per person, minimum \$1,800	NO CHANGE

TB TREATMENT/IMMUNIZATIONS/CD CONTROL

TB TREATMENT/IMMUNIZATIONS/CD CONTROL		
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE
Prophylactic Treatment Immune Globulin – Hepatitis A	At Cost plus \$20	NO CHANGE
Hepatitis B Surface Antigen	\$20	
Hepatitis B Surface Antibody	\$20	
All Privately Purchased Vaccines	At Cost plus Administration	
Administration Fee for Children’s (0-19) Vaccinations		
Non-Medicaid VFC Eligible Child (uninsured, underinsured, Alaskan Native, American Indian)	\$23.44	
Medicaid Child	\$5.96	
Privately Insured Patients	As Negotiated	

HIV/STD SERVICES

HIV/STD SERVICES		
Standard HIV Test	\$30	NO CHANGE
Rapid HIV Test	\$30	
Hepatitis C Test	\$30	
Syphilis Test	\$30	
Chlamydia/Gonorrhea Test	\$30	

FOOD AND COMMUNITY SAFETY

FOOD WORKER TRAINING			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Food Worker Card (Washington State)	\$10	\$10	\$0
Certified Booth Operator Course	\$163	\$173	\$10
Food Manager Training Course	\$163	\$173	\$10
Food Manager Training Retest	\$40	\$40	\$0

FOOD PLAN REVIEWS PER PERMIT, INCLUDES WATER ADEQUACY OFFICE REVIEW			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
New	\$1,074	\$1,139	\$65
Change in Menu/Equipment and/or Process, Remodel	\$603	\$639	\$36
Commissary Kitchen	\$603	\$639	\$36
Bed and Breakfast 3+ Rooms	\$603	\$639	\$36
Grocery	\$603	\$639	\$36
Tasting Room/Lounge	\$603	\$639	\$36
Vending	\$603	\$639	\$36

FOOD AND COMMUNITY SAFETY CONTINUED

FOOD ESTABLISHMENT ANNUAL PERMITS ^{1, 3}			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
0–25 Seats	\$770	\$817	\$47
26–74 Seats	\$992	\$1,051	\$59
75+ Seats	\$1,254	\$1,329	\$75
Bakery	\$475	\$504	\$29
Bed and Breakfast 3+ Rooms	\$347	\$368	\$21
Buffet with 125+ Seats	\$1,697	\$1,799	\$102
Caterer part of a permitted food establishment	\$299	\$317	\$18
Caterer not part of a permitted food establishment	\$770	\$817	\$47
Enrolled in Self Inspection Program (with certified Food Manager)	Annual Fee 25% Less	Annual Fee 25% Less	N/A
Cocktail Lounge part of a permitted food establishment	\$347	\$368	\$21
Commissary–Low Risk	\$271	\$288	\$17
Commissary–High Risk	\$770	\$817	\$47
Continental Breakfast–Low Risk	\$397	\$421	\$24
Continental Breakfast–High Risk	\$770	\$817	\$47
Fish Market	\$475	\$504	\$29
Fish and Meat Market combined	\$475	\$504	\$29
Grocery 1–2 Checkstands	\$260	\$276	\$16
Grocery 3+ Checkstands	\$586	\$621	\$35
Low Risk (includes tasting room, tavern without food)	\$347	\$368	\$21
Meat Market	\$475	\$504	\$29
Mobile Food Unit–Low Risk	\$395	\$368	\$21
Mobile Food Unit–High Risk	\$770	\$817	\$47
Smokehouse–Retail	\$770	\$817	\$47
Vending	\$271	\$288	\$17

FOOD AND COMMUNITY SAFETY CONTINUED

SCHOOL/PRESCHOOL FOOD ³			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Central Kitchen/Commissary Serving More than One School	\$1,085	\$1,150	\$65
Kitchen Serving Milk and Refrigerated Pre-packaged Items Only	\$239	\$253	\$14
School Kitchen	\$597	\$633	\$36

TEMPORARY FOOD ESTABLISHMENTS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Exempt Annual Review	\$76	\$81	\$5
Limited Risk, 1–21 consecutive days at the same location	\$76	\$81	\$5
Low Risk, 1–21 consecutive days at the same location	\$163	\$173	\$10
High Risk, 1–14 consecutive days at the same location	\$284	\$301	\$17
High Risk, 15–21 consecutive days at the same location	\$434	\$460	\$26
Long Term Low Risk 1–26 non-consecutive days, same location	\$250	\$265	\$15
Long Term High Risk with Certified Booth Operator, Five (5) Events	\$347	\$368	\$21
Blanket Permit–Coordinated Events Only (hourly rate, 2 hours minimum) ²	\$434	\$460	\$26
Reinspection / Unpermitted Vendor	\$217	\$230	13
Late Submittal Fee (7–13 days in advance of event)	Standard Fee plus 25%		N/A
Late Submittal Fee (1–6 days in advance of event)	Standard Fee plus 50%		N/A
Late Submittal Fee (prior to start on day of event)	Standard Fee plus 75%		N/A
Late Submittal Fee (found operating without a permit at event)	Double Standard Fee		N/A

FOOD AND COMMUNITY SAFETY CONTINUED

FARMER'S MARKET—MARKET COORDINATOR			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Base Fee — 1 to 5 Food Booths	\$184	\$196	\$12
Base Fee — 6 to 15 Food Booths	\$369	\$391	\$22
Base Fee — 16+ Food Booths	\$543	\$575	\$32
Market Demonstration and Tasting Booth (no raw meats)	\$191	\$202	\$11
Market Events, Multiple Participants, Cook-off, or Serving Multiple High-Risk Foods	\$369	\$391	\$22
Late Submittal Fee (7–13 days in advance of event)	Standard Fee plus 25%		N/A
Late Submittal Fee (1–6 days in advance of event)	Standard Fee plus 50%		N/A
Late Submittal Fee (prior to start on day of event)	Standard Fee plus 75%		N/A
Late Submittal Fee (found operating without a permit at event)	Double Standard Fee		N/A

FARMER'S MARKET—MARKET VENDOR			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Exempt Annual Review	\$76	\$81	\$5
Limited Food (see Farmer's Market Guidelines)	\$76	\$81	\$5
Whole or Uncut Vegetables or Fruit (except sprouts – see Limited Food)	No Application Required		N/A
Produce: Non-time/temperature Control for Safety Sampling	\$39	\$41	\$2
Eggs	\$39	\$41	\$2
Low Risk Prepared Food	\$243	\$258	\$15
High Risk Prepared Food	\$434	\$460	\$26
Late Submittal Fee (7–13 days in advance of event)	Standard Fee plus 25%		N/A
Late Submittal Fee (1–6 days in advance of event)	Standard Fee plus 50%		N/A
Late Submittal Fee (prior to start on day of event)	Standard Fee plus 75%		N/A
Late Submittal Fee (found operating without a permit at event)	Double Standard Fee		N/A

FOOD AND COMMUNITY SAFETY CONTINUED

SCHOOL PLAN REVIEWS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Site Review (includes water adequacy office review)	\$681	\$722	\$41
High School Plan Review	\$3,418	\$3,623	\$205
Middle or Junior High School Plan Review	\$2,116	\$2,243	\$127
Elementary School Plan Review	\$1,465	\$1,553	\$88
Small School Plan Review; for six (6) or fewer classrooms with no specialty teaching stations (shops, art room, labs, etc.)	\$553	\$587	\$34
Portable Classroom Plan Review	\$543	\$575	\$32
Playground Plan Review (hourly rate, 2 hours minimum) ²	\$434	\$460	\$26
School Remodel Plan Review (hourly rate, 2 hours minimum) ²	\$434	\$460	\$26
School Kitchen Plan Review	See Food Fees		N/A
Swimming Pool Plan Review	See Water Recreation Facilities Fees		N/A
Opening without Approval (playgrounds, remodels)	Double Hourly Rate		N/A
Opening without Approval (site, new school construction)	See Opening without a Permit/Approval – 2nd Notice		N/A
Opening without Approval (portable)	Double Plan Review Fee		N/A

SCHOOL INSPECTIONS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Elementary School	\$521	\$552	\$31
Middle or Junior High School	\$846	\$897	\$51
High School	\$1020	\$1,081	\$61
Small School	\$356	\$377	\$21

FOOD AND COMMUNITY SAFETY CONTINUED

RECREATIONAL CAMPS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Registration Fee–Camp Only	\$543	\$575	\$32
With Food Permit 6 or less months add:	\$380	\$403	\$23
With Food Permit operating more than 6 months add:	See Food Fees		N/A
With Pool Permit add:	See Water Recreation Facilities Fees		N/A

WATER RECREATION FACILITIES PLAN REVIEWS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
New Construction	\$1,519	\$1,610	\$91
Remodel (hourly rate, 2 hours minimum) ²	\$434	\$460	\$26
Opening without Approval (new construction)	See Opening without a Permit/Approval - 2nd Notice		N/A
Opening without Approval (remodel)	Double Hourly Rate		N/A

WATER RECREATION FACILITIES PERMITS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Open Less Than 6 Months	\$543	\$575	\$32
Open 6 or More Months	\$868	\$920	\$52
Flotation tank	\$868	\$920	\$52
Each additional over 2	\$217	\$230	\$13
Non-Recirculating Spray Park	\$217	\$230	\$13
Inactive Facility	\$217	\$230	\$13

FOOD AND COMMUNITY SAFETY CONTINUED

OTHER FOOD AND COMMUNITY SAFETY FEES			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Administrative Conference	\$781	\$828	\$47
Compliance Schedule Follow-up	\$217	\$230	\$13
Confirmed Illness Investigation, per hour	\$217	\$230	\$13
Expedited Plan Review, 1 hour minimum (subject to staff availability)	\$326 per hour	\$345 per hour	\$19 per hour
OPENING WITHOUT A PERMIT/APPROVAL			
1st Notice	N/A	N/A	N/A
2nd Notice	\$1,078	\$1,143	\$65
3rd Notice and Following Notices	\$1,953	\$2,070	\$117
Opening Without a Pre-opening Inspection	\$380	\$403	\$23
Pre-opening Inspection	\$217	\$230	\$13
Probation Inspection	\$434	\$460	\$26
Reinspection	\$217	\$230	\$13
Resubmittal Fee, per hour	\$217	\$230	\$13
Variance/Waiver or HACCP Review; hourly rate, 3 hours minimum ²	\$651	\$690	\$39
Non-Sufficient Funds Check Fee	\$35	\$35	\$0
Copy Fee, per copy	\$0.15	\$0.15	\$0
Refund Processing	\$54	\$58	\$4
Application Processing, per hour	\$217	\$230	\$13
LATE FEE			
1–30 Days	Invoice plus 25%		N/A
31–60 Days	Invoice plus 50%		N/A
61 Days & Over	Closure Until Paid in Full		N/A

¹Open six (6) or less consecutive months or after Aug. 1; permits are prorated 50%.

²Additional hours charged at hourly rate (2025: \$230).

³ New annual permits (purchased following plan review or change of ownership) are prorated monthly after March 1.

ENVIRONMENTAL HEALTH DIVISION—ON-SITE SEWAGE

APPLICATION FEES (INCLUDES WATER ADEQUACY OFFICE REVIEW)					
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE		CHANGE	
Design Single-Family Residential ¹	\$922	\$978		\$56	
Design Single Family Repair ¹	N/A	\$978		N/A	
Design ADU – With Existing Single-Family Residence ¹	\$922	\$978		\$56	
Design Multi-Family Residential - up to 4-Plex (one system) ¹	\$922	\$978		\$56	
Design Commercial/School, per system (less than 1000 gallons/day) ¹	\$922	\$978		\$56	
Design Commercial/School, per system (1000+ gallons/day) ¹	\$1,356	\$1,438		\$82	
Design Community System, per system ¹	\$1,356	\$1,438		\$82	
Design Individual Connection to Community System	\$434	\$460		\$26	
Design Renewal	\$543	\$575		\$32	
High Winter Water Table Review, 6 hours minimum ²	\$1302	\$1,380		\$78	
Record Drawing Renewal	N/A	\$230		N/A	
Redesign	\$597	\$633		\$36	
Resubmittal	\$271	\$288		\$17	
Reinspection	\$380	\$403		\$23	
On-site Sewage Verification	N/A	\$115		N/A	
Remodel—Residential Office Review	\$326	\$345		\$19	
Remodel—Commercial Office Review	\$434	\$460		\$26	
Remodel—Residential Field Visit	\$543	\$575		\$32	
Remodel—Commercial Field Visit	\$651	\$690		\$39	
Repair—Septic/Pump Tank Replacement	\$488	\$518		\$30	
Repair, Partial	\$488	\$518		\$30	
Report of System Status 90-day Conditional Issuance	\$651	\$690		\$39	
Report of System Status for Real Estate Transaction ³	\$434/\$109	\$460	\$115	\$26	\$6

APPLICATION FEES (INCLUDES WATER ADEQUACY OFFICE REVIEW)			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Report of System Status Request for Exemption	\$109	\$115	\$6
Report of System Status Reinspection	\$326	\$345	\$19
Second Review, 2 hours minimum ²	\$434	\$460	\$26
Soil Consultation – New Construction or Expansions	N/A	\$460	N/A
Variance/Waiver Review, 3 hours minimum	\$651	\$690	\$39

PERMITS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Installation Permit	\$488	\$518	\$30
Installation Permit (partial repair)	\$434	\$460	\$26
Installation Permit (tank only)	\$217	\$230	\$13
Septic Tank Decommissioning Certification (when not related to another Health Department applications)	\$217	\$230	\$13
Temporary Use Permit	\$217	\$230	\$13

ENVIRONMENTAL HEALTH DIVISION—ON-SITE SEWAGE CONTINUED

PLATTING/SUBDIVISION REVIEW			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Binding Site Plan	\$651	\$690	\$39
Boundary Line Adjustment	\$434	\$460	\$26
Planned Development District	\$651	\$690	\$39
Plat Alteration	\$434	\$460	\$26
Plat Amendment Septic–Major	\$651	\$690	\$39
Plat Amendment Sewer–Major	\$217	\$230	\$13
Plat Amendment Septic–Minor	\$326	\$345	\$19
Plat Amendment Sewer–Minor	\$217	\$230	\$13
Plat Final Review	\$326	\$345	\$19
Plat Preliminary on Public Water/Public Sewer	\$434	\$460	\$26
Plat Preliminary Review (with septic system), 3.5 hours minimum ²	\$760	\$805	\$45
Plus, each lot/pad	\$163	\$173	\$10
Plus, each lot/well site	\$488	\$518	\$30
Plat Resubmittal	\$326	\$345	\$19
Pre-Development Meeting, 1 hour minimum ²	\$217	\$230	\$13

ENVIRONMENTAL HEALTH DIVISION—ON-SITE SEWAGE CONTINUED

OPERATIONS AND MAINTENANCE REPORTS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Septic Tank Pumping or Operational Evaluation Entered into “Online RME” Database ⁴	\$54	\$58	\$4
Late Reporting Fee in “Online RME”, per activity	Double Original Fee		N/A

CERTIFIED PROFESSIONALS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Civil Penalty for Failure to Comply with Certification Requirements (includes cost of investigation) ⁵	\$434/\$868	\$460 \$920	\$26 \$52
Designer Professional Engineer Mailing Listing	\$109	\$115	\$6
Each additional application packet will be charged a late fee (Installer/Technician/Specialist)	\$43	\$46	\$3
Each septage truck or above ground tank(s) inspected by Health Department staff ⁷	\$163	\$173	\$10
Each Specialty Hauler inspected by Health Department staff	\$217	\$230	\$13
Homeowner Examination	\$326	\$345	\$19
Installation Firm Certification ⁶	\$543	\$575	\$32
Installer Certification ⁶	\$326	\$345	\$19
Late Certification Renewal (Firm/Installer/Technician/Specialist)	\$163	\$173	\$10
Management Entity Certification	\$217	\$230	\$13
Specialty Hauler Certification ⁶	\$217	\$230	\$13
O&M Firm Certification (no pumping) ⁶	\$217	\$230	\$13
O&M Specialist & Technician Certification ⁶	\$326	\$345	\$19
Off-Site Truck Inspection, 2 hours minimum (required prior to certification approval) ²	\$434	\$460	\$26
O&M and Pumping Firm Certification ⁶	\$814	\$863	\$49

ENVIRONMENTAL HEALTH DIVISION—ON-SITE SEWAGE CONTINUED

¹Applies to new, remodel and repair applications.

²Additional hours charged at hourly rate (2025: \$230).

³Fee reduction on second application when submitted with primary application and site inspection is concurrent.

⁴Cost of reporting fees are the homeowner's responsibility and are collected on behalf of the Health Department by the septic service provider.

⁵Fee selection is dependent on the severity of the violation(s) as determined by the Health Department Official.

⁶Initial certification fees are 50% of original if application is submitted between Sept. 16 and March 14.

⁷Fees noted for inspection activities can apply to Health Department authorized entities.

ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES

GROUP A			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Sanitary Survey, 5 hours minimum ¹	\$1,085	\$1,150	\$65
Well Construction Only	\$597	\$633	\$36
Well Inspection (existing well)	\$597	\$633	\$36
Well Site Inspection and Construction	\$977	\$1,035	\$58
Well Decommissioning	\$705	\$518	(\$187)
Well Decommissioning Renewal (two-year extension)	N/A	\$345	N/A
Renewal of Expired Well Site Application	\$380	\$403	\$23

ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES CONTINUED

GROUP B (FROM 2-14 CONNECTIONS)			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Group B System Permit	\$163	\$173	\$10
Renewal of Expired Well Site Application	\$380	\$403	\$23
Well Decommissioning	\$705	\$518	(\$187)
Well Decommissioning Renewal (two-year extension)	N/A	\$345	N/A
New Water System, 10 hours minimum ¹	\$2,170	\$2,300	\$130
Existing/Non-expanding Water System, 6 hours minimum ¹	\$1,302	\$1,380	\$78
Expanding/Improvement Water System, 7 hours minimum ¹	\$1,519	\$1,610	\$91
Sanitary Survey, 4.5 hours minimum ¹	\$977	\$1,035	\$58
Plan Modification/System Update (office)	\$271	\$288	\$17
Plan Modification/System Update (field)	\$705	\$748	\$43
System Record Change	\$109	\$115	\$6
Water System Inactivation, 2 hours minimum ¹	\$434	\$460	\$26
Water Quality Treatment Method Review	\$651	\$690	\$39
Well Construction Only	\$597	\$633	\$36
Well Inspection (existing well)	\$597	\$633	\$36
Well Site Inspection and Construction	\$977	\$1,035	\$58

ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES CONTINUED

INDIVIDUAL WELL: SITING AND PERMITTING			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Well Site Inspection and Construction	\$922	\$978	\$56
Well Inspection (existing individual or remodel) ²	\$217 \$488	\$230 \$518	\$13 \$30
Well Decommissioning	\$488	\$518	\$30
Well Construction Only	\$488	\$518	\$30
Well Water Treatment Plan Review	\$434	\$460	\$26
Well Decommission Renewal (two year extension)	N/A	\$345	N/A
Renewal of expired well site application	\$217	\$230	\$13
Variance/Waiver, 3 hours minimum.	\$651	\$690	\$39

ENVIRONMENTAL HEALTH DIVISION—WATER RESOURCES

OTHER WATER RESOURCES FEES			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Engineering Review, 3 hours minimum ¹	\$651	\$690	\$39
Renewal of Expired Design Report, 3 hours minimum ¹	\$651	\$690	\$39
Resubmittal	\$217	\$230	\$13
Reinspection	\$434	\$460	\$26
Group B Real Estate RSS Letter	\$109	\$115	\$6
Water Adequacy Office Review	\$109	\$115	\$6
Water Adequacy Field Review (plus lab fees)	\$651	\$690	\$39
Water Adequacy Office Review—Facility Licensing and Renewal	\$109	\$115	\$6
Water Adequacy Field Review—Facility Licensing and Renewal	\$651	\$690	\$39
Work Started Without Approval/Permit	Double Original Fee		N/A

¹ Additional hours charged at hourly rate (2025: \$230).

² Fee reduction when application is accompanied by a corresponding Remodel Field Visit Application for the same property and the site inspection will be conducted concurrently.

ENVIRONMENTAL HEALTH DIVISION—SOLID WASTE

SOLID WASTE ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Activities started without Approval/Permit	Double Original Fee		N/A
Initial Solid Waste Permit Application, 12 hours minimum	\$2,604	\$2,760	\$156
Facility Review, per hour (plus outside costs)	\$217	\$230	\$13
Post Closure Review, 5 hours minimum	\$1,085	\$1,150	\$65
Variance Request - Solid Waste Regulation, 3 hours minimum	\$651	\$690	\$39

PERMIT EXEMPT FACILITIES ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Initial Facility Compliance Review/Inspection, 3 hours minimum	\$651	\$690	\$39
Permit Exempt Facilities – Annual inspection Fee, 2 hours minimum	\$434	\$460	\$26

COMPOSTING FACILITIES ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Less than 10,000 Cubic Yards Annually, 10 hours minimum	\$2,170	\$2,300	\$130
More than 10,000 Cubic Yards Annually, 20 hours minimum	\$4,340	\$4,600	\$260

ENVIRONMENTAL HEALTH DIVISION—SOLID WASTE CONTINUED

GARBAGE COLLECTORS			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Garbage Collector Certificate	\$271	\$288	\$17
Each truck	\$109	\$115	\$6

LANDFILLS—VARIABLE DEPENDING ON THE SITE ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Inert Landfill, 10 hours minimum	\$2,170	\$2,300	\$130
Limited Purpose Landfills, 27 hours minimum	\$5,859	\$6,210	\$351

MODERATE RISK WASTE FACILITY OR COLLECTION PROGRAM			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Moderate Risk Waste Facility (MRWF), per hour	\$217	\$230	\$13

PILES USED FOR STORAGE OR TREATMENT/OTHER ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Less than 10,000 Cubic Yards Annually, 10 hours minimum	\$2,170	\$2,300	\$130
More than 10,000 Cubic Yards Annually, 20 hours minimum	\$4,340	\$4,600	\$260

PILES—VARIABLE DEPENDING ON THE SITE ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Waste Tire Storage, 7 hours minimum	\$1,519	\$1,610	\$91
Street Waste Handling Facility, 7 hours minimum	\$1,519	\$1,610	\$91
Petroleum Contaminated Soil Treatment Facility, 20 hours minimum	\$4,340	\$4,600	\$260

RECYCLING AND MATERIAL RECOVERY FACILITIES			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Less than 10,000 Cubic Yards Annually, 10 hours minimum	\$2,170	\$2,300	\$130
More than 10,000 Cubic Yards Annually, 20 hours minimum	\$4,340	\$4,600	\$260

SURFACE IMPOUNDMENTS ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Surface Impoundments, 14 hours minimum	\$3,038	\$3,220	\$182

TRANSFER STATION AND DROP BOX FACILITIES ¹			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Less than 10,000 Cubic Yards Annually, 10 hours minimum	\$2,170	\$2,300	\$130
More than 10,000 Cubic Yards Annually, 20 hours minimum	\$4,340	\$4,600	\$260

ENVIRONMENTAL HEALTH DIVISION—SOLID WASTE CONTINUED

WASTE DISPOSAL AUTHORIZATION (WDA)			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Review and Approval, per hour	\$217	\$230	\$13

¹ Additional hours charged at hourly rate (2025: \$230).

Sampling, laboratory, and other outside professional and agency service charges not included in fees or hourly rates unless specified.

ENVIRONMENTAL HEALTH DIVISION—HAZARDOUS WASTE

UNDERGROUND STORAGE TANKS (UST)			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Site Cleanup/Underground Storage Tank Removal Application, 10 hours minimum ^{1,2}	\$2,170	\$2,300	\$130
Work Started Without Approval/Permit	Double Original Fee		N/A

SOUTH TACOMA GROUNDWATER PROTECTION DISTRICT (STGPD) PERMIT			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Class I – Less than 1000 Gallons (6300 lbs.) of Hazardous Substances on site or Infiltration System Only ^{2,3}	\$326	\$345	\$19
Class II – Greater than 1000 Gallons (6300 lbs.) of Hazardous Substances on site OR an Infiltration System and any quantity of Hazardous Substances on site ^{2,3}	\$488	\$518	\$30
Change of ownership (no change in operations)	\$217	\$230	\$13
New Above Ground Storage Tank, each	\$543	\$575	\$32
New Underground Storage Tank, each	\$977	\$1,035	\$58
New Facility Review, per site, 3 hours minimum ²	\$651	\$690	\$39
Reinspection	\$217	\$230	\$13

ENVIRONMENTAL HEALTH DIVISION—HAZARDOUS WASTE CONTINUED

CLANDESTINE DRUG LAB (CDL)			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
CDL Rescission of Non-compliance Recording ⁴	\$841	\$1,067	\$226
CDL Site Evaluation, Remediation, Technical Support, Site Management Fee, 10 hours minimum ²	\$2,170	\$2,300	\$130
Work Started Without Approval/Permit	Double Original Fee		N/A

¹Valid for one year from issuance date. Valid permits are required for all work at UST sites.

² Additional hours charged at hourly rate (2025: \$230).

³EnviroStars certified businesses receive a 50% discount on annual permit.

⁴ Includes the Pierce County Auditor and Tacoma-Pierce County Health Departments fees for both the Recording of Non-Compliance and the Recording of Compliance. The Pierce County Auditor portion is \$607 in 2025. The Health Department's portion is \$460 in 2025.

ENVIRONMENTAL HEALTH DIVISION—INFECTIOUS WASTE

INFECTIOUS WASTE PERMIT PER GENERATOR			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Class I-A—Generates less than 50 lbs. per month	\$217	\$230	\$13
Class I-B—Generates 50 to 110 lbs. per month	\$326	\$345	\$19
Class I-C—Generates more than 110 lbs. per month	\$434	\$460	\$26
Class II—Infectious Waste Transporter	\$543	\$575	\$32
Each additional truck over one truck	\$109	\$115	\$6
Class III—Storage and Treatment Facility	\$868	\$920	\$52
Alternate Technology Review, per hour	\$217	\$230	\$13
Infectious Waste Activities Started Without Approval/Permit	Double Original Fee		N/A
Infectious Waste Consultation, per hour	\$217	\$230	\$13
Reinspection	\$217	\$230	\$13
Change of ownership (no change in operations)	\$217	\$230	\$13

ENVIRONMENTAL HEALTH DIVISION—TOBACCO COMPLIANCE

TOBACCO COMPLIANCE			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Reinspection Fee	\$434	\$460	\$26
“25 Foot Rule” variance request, 3 hours minimum ¹	\$651	\$690	\$39
Tobacco Code Consultation, per hour	\$217	\$230	\$13

ENVIRONMENTAL HEALTH DIVISION—MISCELLANEOUS

MISCELLANEOUS FEES			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
Additional Inspection Fee (second and subsequent inspections) for Recording of Compliance	\$217	\$230	\$13
Consultation/Pre-hearing Conference, per hour (plus outside costs)	\$217	\$230	\$13
Copy Fee, per copy	\$0.15	\$0.15	\$0
Expedited Review (subject to staff availability)	Double Original Fee		N/A
Insufficient Funds Check Fee	\$35	\$35	\$0
Recording of Compliance	\$841	\$1,067	\$226
Refund Processing	\$54	\$58	\$4
Variance/Waiver—not otherwise specified, 3 hours minimum ¹	\$651	\$690	\$39
Cost recovery, per hour	\$217	\$230	\$13

LATE FEES			
FEE DESCRIPTION	2024 RATE	2025 ADOPTED RATE	CHANGE
1–30 Days	Invoice plus 25%		N/A
31 Days & Over	Invoice plus 50%		N/A

¹ Additional hours charged at hourly rate (2025: \$230).

² Includes the Pierce County Auditor and Tacoma-Pierce County Health Departments fees for both the Recording of Non-Compliance and the Recording of Compliance. The Pierce County Auditor portion is \$607 in 2025. The Health Department’s portion is \$460 in 2025.

Sampling, laboratory, and other outside professional and agency service charges not included in fees or hourly rates unless specified.

NOTE: The Health Officer is authorized to establish fees for any service provided by Environmental Health Programs, which do not precisely conform to defined categories. Such fees will be determined

based upon the hourly rate for services. An additional charge will be assessed for services rendered on weekends or after hours on weekdays. Outside costs incurred by the Health Department may include, but are not limited to, laboratory/analytical work and environmental or engineering consultant services. Outside costs charged to project proponents will include the invoiced amount and applicable indirect costs.

APPENDIX A

2025 Hourly Rate Calculation

$$\text{Hourly Rate Percent Increase} = [(C_1 \times C_2) + (S_1 \times S_2) + (M_1 \times M_2)]$$

$$\text{Hourly Rate Increase} = [(\text{Hourly Rate Percent Increase} \times \text{Current Hourly Rate}) + \text{Current Hourly Rate}]$$

C_1 = CPI April (Seattle-Bellevue-Tacoma)

C_2 = Supplies and Services % of Expenses

S_1 = Attrition, salary adjustments and Collective Bargain Agreement COLA

S_2 = Salaries % of Expenses

M_1 = Medical Insurance Increase

M_2 = Medical Insurance Percent of Expenses

2024 Hourly Rate = \$217

Hourly Rate Calculation Variables

Variable		2025 Value
C_1	CPI April (Seattle-Bellevue-Tacoma)	4.43%
C_2	Supplies and Services % of Expenses	33.8%
S_1	Attrition, salary adjustments and Collective Bargain Agreement COLA	5.88%
S_2	Salaries % of Expenses	47.89%
M_1	Medical Insurance Increase	8.2%
M_2	Medical Insurance Percent of Expenses	18.31%

2025 Adopted Hourly Rate

$$((4.43\% \times 33.8\%) + (5.88\% \times 47.89\%) + (8.2\% \times 18.31\%)) = 5.82\%$$

$$\$217 \times 5.82\% = \$12.63 = \$13$$

$$\$217 + \$13 = \$230$$